



Health Care Manager

Overview: Camp Kanuga is a summer camp for children and youth ages 6-18. Camp Kanuga is a Christian ministry affiliated with the Episcopal Church. Camp Kanuga offers day camps (ages 5-11), traditional overnight camp (ages 7-16), Expedition camps (ages 12-18), and Leadership development camps (rising 11th & 12th graders). Located on 1,400 acres in the western North Carolina mountains, Camp Kanuga is a part of Kanuga Conference, Inc. in Hendersonville, NC just south of Asheville, NC.

Accountability: The Health Care Manager reports directly to the Camp Director. Additionally, they may receive oversight from the Program Director, or the President and Vice Presidents of Kanuga Conferences, Inc.

Minimal Qualifications:

- Current North Carolina RN or LPN licensure (temporary or permanent); or a license from a State with reciprocity
- Current CPR/AED certification
- Passion and ability to work well with kids
- Passion and ability to facilitate harmonious relationships and interactions between staff and campers
- Ability to give and receive constructive criticism
- Creativity and problem-solving skills in all types of high-stress and fast-paced situations
- Demonstrated success in a health care setting
- Demonstrated ability to plan and organize
- Demonstrated understanding of health and safety practices in a summer camp or child care setting

Principal Responsibilities:

1. Implement procedures to carry out a system of documented health screening of every Camp Kanuga camper.
2. Documented medication management: manage the administration of medications brought from home; administer OTC medications to campers whose parents have given their permission; organize medications for staff to administer during off-campus trips.
3. Oversee Camp Kanuga's software that organizes each camper's medication.
4. Help to organize Camp Kanuga's health-care schedule (including off-time) so that someone on the health-care staff is on-call for the entirety of the summer and directly available during peak-times.
5. Provide training and information for camp staff to carry out their role and responsibility in camp health-care, prepare them to use health-care supplies and equipment with which they may be furnished, identify those situations which should be attended to only by certified health personnel, and use established sanitary procedures when dealing with infectious waste or body fluids.
6. Consult with campers and staff who have medical issues, especially during peak-times. As needed, assist other Kanuga health care staff.
7. Order adequate supply of medical supplies, stock the infirmaries and inventory supplies at the end of the season.
8. With discretion, inform the necessary camp staff of camper health issues. Keep the Director informed of on-going and emerging problems.
9. Be the main liaison and care-giver for sick summer staff.
10. Compile suggestions for following camp seasons, focusing on ways in which the health needs of Camp Kanuga campers can be better met through Camp Kanuga's health-care practices, especially focusing on ways to prevent the occurrence of common injuries and illnesses.
11. Be a leader in the camp community, setting the example for behavior and attitude of all staff and campers in their relationships and overall camp experience; (leading by doing and managing by coordinating, publicly identifying and celebrating outstanding performance and making follow-up visits to areas or individuals having problems)
12. Be a liaison between parent/camper and Camp Kanuga, always giving personal, caring attention.
13. Continuously observe implementation of all Camp Kanuga guidelines, policies, procedures, and covenants; give feedback and coaching where there are problems, keep the Camp Director informed of status at all times, giving early warnings of emerging problems.

Desired Qualification: At least 24 years of age, proven success as a health care professional in a youth-serving agency, knowledge of the beliefs and practices of the Episcopal Church